

Diploma & Degree

PHARMACY COUNCIL OF INDIA

(Constituted under the Pharmacy Act'1948)

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NEW DELHI - 110 002

Ref.No.17-46()2009-PCI
32-1()2009-PCI

Dated

Regd.

Sub: Consideration of approval of the Diploma and Degree course and examination in Pharmacy.

Ref: Your letter No._____dt._____.

Sir/Madam

This is in reference to the subject cited above, I am directed to state that Pharmacy being a professional discipline, the minimum standard of education required for qualification as a pharmacist is prescribed by the Pharmacy Council of India (PCI). The institutions conducting both diploma & degree course in pharmacy are required to comply with prescribed requirements.

A. Procedure for Diploma course

1. The Education Regulations 1991 for the Diploma Course in Pharmacy as amended by the Education (amendment) Regulations 1994 and Education (Amendment) Regulation, 1996 prescribes the conditions for admission to the course, detailed syllabi, requirements of accommodation, teaching & Non-teaching staff, equipments, furniture, fittings, rules for conduct of Course, conduct of examination and undertaking practical training and other conditions for admission to examinations.
2. Any authority in a State which intends to conduct the Diploma Course in Pharmacy is required to fulfil all the requirements of Education Regulations 1991 as amended from time to time and apply to PCI in the first year itself for approval of the Course under section 12 of the Pharmacy Act, 1948.
3. Examining authority which intends to conduct examination of the Diploma Course in Pharmacy is required to comply with all the requirements of Education Regulations 1991 and conditions prescribed in appendix 'C' thereof as amended from time to time and apply to the PCI for approval of the diploma Examination in Pharmacy.

4. The organization intending to start the Diploma Course in Pharmacy is, therefore, required –
 - a) to create all the facilities in respect of accommodation, staff, equipments, furniture, fittings etc. as prescribed in appendix `B' of the Education Regulations 1991 before starting the Course and obtain affiliation to an Examining Authority. The Examining Authority shall be either a statutory Indian University or a body constituted by the Central or State Government. It shall ensure that discipline and decorum of the examinations are strictly observed at the Examination centres.
 - b) It is further stated that as per appendix B of Education Regulations 1991, the payscales of teaching staff shall be as prescribed by the All India Council for Technical Education for teaching staff of polytechnics from time to time. The organization intending to seek approval of the Diploma course in Pharmacy is therefore required to implement the AICTE payscales to the teaching staff and submit a duly sworn in affidavit to this effect with full details i.e –
 - i) Name of the staff members;
 - ii) Designation;
 - iii) Qualification;
 - iv) Date of joining;
 - v) Pay scales;
 - vi) Allowance, D.A. etc.;
 - vii) Total emoluments and
 - viii) Signature of the concerned staff member.
5. The PCI shall at the appropriate time conduct inspection of D.Pharm course for granting approval of the D.Pharm course u/s 12 of the Pharmacy Act for the purpose of registration as a pharmacist. It will be the responsibility of the institution to obtain the approval of the PCI u/s 12 of the Pharmacy Act before the first batch of students pass out from the institution. Failure to get such approval, will entail the institution from not admitting students further.

B. Procedure for Degree course

1. It is stated that any institution desiring approval of B.Pharm course under section 12 of the Pharmacy Act, 1948 for the purpose of qualifying for registration as a pharmacist, has to apply to PCI in the Standard Inspection Form called SIF in triplicate alongwith the letter of consent/affiliation of the Examining Authority/University. The Examining Authority should confirm in writing of their willingness to get their degree course and examination in Pharmacy approved from the PCI in conformity with the standards laid down under Education Regulations for the Diploma course in Pharmacy.
2. Institution has to submit affidavit in support of implementation of AICTE payscales to the teaching staff in the pattern specified in para 4 b).
3. **A Private institution** is also required to submit an approval letter from the State Govt. permitting it to start a Degree course in Pharmacy.

4. An institution has to also submit No Objection Certificate/permission letter from AICTE/UGC and other statutory bodies for starting the B.Pharm course.
5. The PCI shall at the appropriate time conduct inspection of B.Pharm course to assess that the institution complies with the minimum conditions as laid down in the Education Regulations, 1991 (for the Diploma course in Pharmacy) as notified in the Gazette of India, Part III, Section 4 No. 28 dated 11th July, 1992 and for granting approval of the B.Pharm course u/s 12 of the Pharmacy Act for the purpose of registration as a pharmacist. It will be the responsibility of the institution to obtain the year wise approval of the PCI u/s 12 of the Pharmacy Act before the first batch of students pass out from the institution. Failure to get such approval, will entail the institution from not admitting students further.

C. Fee for Diploma and Degree course

The institution will have to pay the following fee separately for Diploma course and separately for Degree course –

- a) “Affiliation Fee” of Rs.15,000/- per annum, per course (separately for Diploma & Degree).
- b) “Inspection Fee” as per following details -

<u>No. of Inspections</u>	<u>Amount</u>
For first inspection including second inspection if required	Rs.25,000/- per course. (Diploma/Degree)
Additional inspection if required	Rs.15,000/- per inspection, per course (Diploma/Degree) till approval is granted by the PCI.

The above Inspection Fee from new institutions will be in addition to Affiliation Fee of Rs.15,000/- per annum, per course.

Once the new institution is granted approval, no Inspection Fee will be charged for inspection for considering further extension of approval and only Affiliation Fee of Rs.15,000/- per annum, per course, will be charged by the PCI.

Furthermore, the mere presentation or acceptance of “Affiliation fee” and “Inspection Fee” does not mean/ensure approval.

D. Standard Inspection Form (SIF)

Institutions conducting for both diploma & degree course in pharmacy are required to submit SIF Form No.C which is available on Council’s website “www.pci.nic.in” and submit the same duly filled in, in triplicate (1 original + 2 photocopies) alongwith documents as stipulated for the diploma course & degree course. Kindly download SIF Form No.C from the website and do not use your own typed proforma.

- E. In the nutshell,** the following documents are required to be submitted to the PCI by institutions conducting both D.Pharm & B.Pharm course alongwith duly filled in SIF Form No.C in triplicate (1 original + 2 photocopies) for consideration of approval of D.Pharm & B.Pharm course.

For D.Pharm course

1. Affiliation letter of an Examining Authority.

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2. Affidavit in support of implementation of AICTE payscales to the teaching staff in the pattern as specified in para 4 b).
3. Fee in the form of Demand Draft (not cheque) in favour of Pharmacy Council of India payable at New Delhi as per following details -

Inspection fee	-	Rs.25,000/-
(for first two inspections, additional fee if required will be sought)		
Affiliation fee	-	Rs.15,000/-
Total	-	Rs.40,000/-
		=====
4. Staff Declaration Form (SDF) in respect of each teaching staff including Principal as per enclosed proforma (**Appendix-I**).
5. While submitting the SIF, please forward –
 - a) a copy of qualification (Degree/PG/Ph.D.) of the teaching staff.
 - b) details of all previous employment.
 - c) relieving letter from the last employer.

For B.Pharm course

1. **NOC/Permission letter for starting the B.Pharm course from the AICTE failing which your SIF will be filed and no correspondence in this regard will be done by the PCI.**
2. Approval of State Govt. (applicable in respect of private institutions only).
3. Consent/approval of University/Examining Authority.
4. Affidavit in support of implementation of AICTE payscales to the teaching staff in the pattern as specified in para 4 b) under procedure for Diploma course.
5. Affiliation fee and Inspection fee in the form of Demand Draft (not cheque) in favour of Pharmacy Council of India payable at New Delhi as per following details -

Inspection fee	-	Rs.25,000/-
(for first two inspections, additional fee if required will be sought)		
Affiliation fee	-	Rs.15,000/-
Total	-	Rs.40,000/-
		=====
6. Staff Declaration Form (SDF) in respect of each teaching staff including Principal as per enclosed proforma (**Appendix-I**).
7. While submitting the SIF, please forward –
 - a) a copy of qualification (Degree/PG/Ph.D.) of the teaching staff.
 - b) details of all previous employment.
 - c) relieving letter from the last employer.

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F. Please note that the last date/cut off date for submission of above documents is 15th September for seeking approval from the next academic year e.g. if approval is sought from 2010-2011, the documents complete in all respect shall reach the PCI office on or before 15th September, 2009 positively.

G. While forwarding above documents kindly ensure to mention the proposed year of starting/inception of the D.Pharm & B.Pharm course with intake capacity.

Kindly acknowledge its receipt.

Yours faithfully

(ARCHNA MUDGAL)
Registrar-cum-Secretary