F.No.02.302/2018-PCI

Minutes of 02.302st Executive Committee (EC) meeting of the Council held on 21st & 22nd December, 2018 at New Delhi.

* Consideration of the approval of Diploma / Degree / Pharm.D / Pharm.D (Post Baccalaureate) / M.Pharm / B.Pharm (Practice) course and examination in Pharmacy at the undermentioned institutions

- A. It was decided to recommend to the Council to grant approval for conduct / extension of approval / u/s 12 of the Pharmacy Act, 1948 of Diploma / Degree / Pharm.D / Pharm.D (Post Baccalaureate) / M.Pharm / B.Pharm (Practice) course and examination in Pharmacy subject to the following conditions
 - a) the institution shall submit SIF every year as per the Time-Schedule prescribed by the Council.
 - b) the institution shall submit annual affiliation fee on or before due date.
 - c) the institution shall appoint the teaching faculty with the qualification and experience as prescribed under the "Minimum Qualification for Teachers in Pharmacy Institutions Regulations, 2014".
- **B.** Besides above conditions, institutions seeking approval of Pharm.D / Pharm.D (Post Baccalaureate) course shall comply with the following conditions -
 - 1. The institution shall comply with the requirements of Pharm.D. Regulations, 2008 particularly regarding appointment of teaching staff, equipments and Hospital facility.
 - 2. Further the PCI recommends that Pharmacy Practice Faculty including HOD shall undergo at least 1 Continuing Education Programme / Training Programme of minimum 3 days duration every year and participation in atleast one seminar/conference every year.
 - 3. In view of above, it was decided to ask the institutions concerned to intimate the council per return of mail the number of such Continuing Education Programmes / Training Programmes / Seminar / Conference etc. attended by HOD and pharmacy practice faculty during the last one year with documentary evidence i.e. participation certificate etc.
 - 4. The institution to submit full compliance of the Pharm.D Regulations, 2008 as per following details:-

Training of HOD of Pharmacy Practice Department and Pharmacy Practice Faculty

The HOD & the faculty of Pharmacy Practice Department who are not qualified with M.Pharm Pharmacy Practice Qualification or Pharm.D Qualification and have other specialized training of qualification in the Pharmacy Practice Department, shall undergo the training as per Regulations 3 vi) of Appendix–B of Pharm.D Regulations, 2008. The following details be submitted –

i) In respect of HOD of Pharmacy Practice Department

- a) Name of HOD
- b) Designation
- c) Qualification at graduate level
- d) Qualification at PG level with specialization
- e) Name of Training Centre
- f) Duration of Training
- g) Nature of Training
- h) Sign of Principal

ii) In respect of Pharmacy Practice Faculty of Pharmacy Practice Department

- a) Name of Pharmacy Practice Staff
- b) Designation
- c) Qualification at graduate level
- d) Qualification at PG level with specialization
- e) Name of Training Centre
- f) Duration of Training
- g) Nature of Training
- h) Sign of HOD

5.	The institution shall upload the details of students of Pharm.D./ Pharm.D (Post Baccalaureate)
	course separately as applicable on Council's website and the institutions website, year wise
	giving the following details –

a)	Name of the Institution	:	
b)	Name of the affiliating university	:	
c)	Name of the hospital where the	:	
ĺ	clerkship and internship is done		

S.No.	Name of Student	Father's Name	Date of Birth	Course : Pharm.D/ Pharm.D (PB)	Year of admission	University Registration No.	Year of Passing

C. Regarding M.Pharm course -

- "(1) In pursuance of the provisions of sub section (1) of section 12 of the Pharmacy Act, 1948 (8 of 1948), the Pharmacy Council of India declares the running of M.Pharm course in mentioned specializations conducted by institution/s to be an approved "course of study" for the purpose of admission to an examination for M.Pharm course in respect of mentioned specializations, number of students and academic session as specified.
- (2) Further as required under regulation 6 of Appendix-B of "The Master of Pharmacy (M.Pharm) Course Regulations, 2014", the Examining Authority and institution shall communicate to the PCI, not less than six weeks in advance the dates fixed for examinations, the time-table for such examinations, so as to enable the Council to arrange for inspection to attend at such examinations,"

D. Approval of various pharmacy courses for the academic session 2018-2019 -

- (1) It was noted that there are cases where inspections of pharmacy institutions are still to be carried out for the purpose of considering approval or extension of approval or increase in the intake capacity. The delay is due to various procedural constraints.
- (2) In view of above, it was decided that all out efforts be made to complete the inspection as soon as possible and admissions be considered for the academic session 2018-2019 based on SIF keeping in view of the various court orders in this regard.

<u>**02.302.015 to 017:**</u> * Consideration of the approval of Diploma / Degree / Pharm.D / Pharm.D (Post Baccalaureate) / M.Pharm / B.Pharm (Practice) course and examination in pharmacy at the undermentioned institutions

302 EC Item No. Course IR No.	State/ File No. Name of institutions	For admns. Limited to	Approved for conduct of course/ u/s 12 / extension upto academic session	Name of the Examining Authority
302 EC	PUNJAB	60	For 2018-2019	The Director
Item No.15	17-1709/2017-PCI		for conduct of 1st	(Academics)
	Maharishi Parshuram		year	Punjab State Board of
Diploma	College of Pharmacy,			Technical Education and
	FF Road, Jaat wali,			Industrial Training,
IR No.1st	Fazilka.			Plot No. 1A, Sector-36A,
(November,				Chandigarh.
2018)				

- Regarding D.Pharm course, it was further decided that
 - a) above approval is subject to submission of consent of affiliation of Examining Authority for starting of the above pharmacy course(s) before making admission.
 - b) no admission shall be made without submission of consent of affiliation of Examining Authority to PCI.
 - c) in case the consent of affiliation of Examining Authority is not obtained and submitted to PCI before making admissions, the above approval granted by the PCI shall be deemed to be withdrawn and consequences thereof shall rest on the institution and the PCI in no way shall be responsible for the same.

302 EC Item No. Course IR No.	State/ File No. Name of institutions	For admns. Limited to	Approved for conduct of course/ u/s 12 / extension upto academic session	Name of the Examining Authority
JO2 EC Item No.16 Degree IR No.7th (October, 2017)	KARNATAKA 32-452/2010-PCI Rani Chennamma College of Pharmacy Plot No.7/C, B.K. Kangrali Indsutrial Area, Vaibhav Nagar Belgaum – 590 010.	100 (Raise in admissions from 60 to 100 from 2018-2019 a.s.)	Already approved upto 2019-2020	The Registrar, Rajiv Gandhi University of Health Sciences, Karnataka, 4th 'T' Block, Jayanagar, Bangalore – 560 041.

302 EC	State/ File No.	Specialization	No. of	Name of the Examining
Item No.	Name of institutions	approved by PCI	<u>admns.</u>	<u>Authority</u>
Course			approved	
IR No.				
302 EC	UTTAR PRADESH	Pharmaceutical	12	The Controller of
Item No.17	M.Pharm	Chemistry	(From	Examination,
	60-854/2016-PCI		2018-19)	Amity University
M.Pharm	Amity Institute of			Uttar Pradesh,
	Pharmacy,			Sector-125,
IR No.1st	Amity University			Noida – 201 303.
(February,	Campus,			
2017)	A-Block, Sector 125,			
	Noida – 201 303.			

Other decision

- It was noted that institution is already approved for -

M.Pharm (Pharmaceutics) - 15
 M.Pharm (Pharmacology) - 12
 M.Pharm (Regulatory Affairs) - 12

<u>02.302.018</u>: Consideration of change of Examining Authority in respect of Pharm.D course conducted at Aditya College of Pharmacy, Aditya Nagar, Surampalem ADB Road, E.G. Dt.-533437 (A.P)-

From	То
The Registrar,	The Registrar,
Jawaharlal Nehru Technological	Jawaharlal Nehru Technological
University,	University,
Kukatpally – 500 072	Kakinada – 533 003.

(50-627/2018-PCI)

- 18.1 The latest information on record was placed.
- 18.2 It was decided to approve the change of Examining Authority in respect of Pharm.D course as per following details -

From	То
The Registrar,	The Registrar,
Jawaharlal Nehru Technological	Jawaharlal Nehru Technological
University,	University,
Kukatpally – 500 072	Kakinada – 533 003.

18.3 It was further decided to write to Andhra Pradesh State Pharmacy Council regarding change of Examining Authority in respect of Pharm.D course conducted at Aditya College of Pharmacy, Aditya Nagar, Surampalem ADB Road, E.G. Dt.-533437 (A.P).

<u>**02.302.019**</u>: Consideration of institution letter dt.31.7.2018 regarding change of name of Institution from 2018-2019 academic year:

From	То
MLR Institute of Pharmacy,	Marri Laxman Reddy Institute of
Dundigal (V), Qthubullapur	Pharmacy, Dundigal (V),
(Mandel), Hyderabad R.R.	Qthubullapur (Mandel),
(Distt)-500 043, Telangana	Hyderabad R.R. (Distt)-500 043,
	Telangana.

(File No.32-718/2017-PCI) (50-718/2017-PCI) (60-718/2016-PCI)

- 19.1 The latest information on record was placed.
- 19.2 It was decided to approve the change in the name of institution in respect of B.Pharm, Pharm.D and M.Pharm courses as per following details -

From	To
MLR Institute of Pharmacy, Dundigal (V), Qthubullapur (Mandel), Hyderabad R.R. (Distt)-500 043, Telangana	Marri Laxman Reddy Institute of Pharmacy, Dundigal (V), Qthubullapur (Mandel), Hyderabad R.R. (Distt)-500 043, Telangana.

<u>02.302.020</u>: Consideration of change of Examining Authority in respect of B.Pharm and Pharm.D courses conducted at Narasaraopeta Institute of Pharmaceutical Sciences, Kotappakonda Road, Yellamanda P.O., Narasaraopet – 522 601 Guntur Distt. (A.P)

From	То
The Registrar,	The Registrar,
Jawaharlal Nehru Technological	Jawaharlal Nehru Technological
University, Kukatpally	University,
Hyderabad – 500 072	Kakinada – 533 003 (A.P)
	Since 2009 onwards

(File No.32-661/2018-PCI) (50-661/2018-PCI)

- 20.1 The latest information on record was placed.
- 20.2 It was decided to approve the change of Examining Authority in respect of B.Pharm and Pharm.D courses as per following details -

From	То
The Registrar,	The Registrar,
Jawaharlal Nehru Technological	Jawaharlal Nehru Technological
University,	University,
Kukatpally – 500 072	Kakinada – 533 003.

20.3 It was further decided to write to Andhra Pradesh State Pharmacy Council regarding change of Examining Authority in respect of B.Pharm and Pharm.D courses conducted at Narasaraopeta Institute of Pharmaceutical Sciences, Kotappakonda Road, Yellamanda P.O., Narasaraopet – 522 601 Guntur Distt. (A.P).

<u>02.302.021</u>: Consideration of change of Examining Authority in respect of D.Pharm and B.Pharm courses conducted at Apex Institute of Pharmaceutical Sciences, Vill.-Achrol, Teh.-Amber, Delhi Road, Jaipur – 303 002 (Rajasthan)

From	То
The Registrar,	The Registrar,
Rajasthan University of Health &	Apex University, Science
Sciences, Sector 18, Khumbha	Tech City, Achrol, Delhi Road,
Marg, Pratap Nagar, Tonk Road,	Jaipur – 302 002
Jaipur – 302 033	

(17-1568/2017-PCI) (32-1375/2017-PCI)

- 21.1 The latest information on record was placed.
- 21.2 It was decided to inspect to verify the facts.

<u>02.302.022</u>: * Consideration of the approval of Diploma / Degree / Pharm.D / Pharm.D (Post Baccalaureate) / M.Pharm / B.Pharm (Practice) course and examination in pharmacy at the undermentioned institutions

302 EC Item No. Course IR No.	State/ File No. Name of institutions	For admns. Limited to	Approved for conduct of course/u/s 12 / extension upto academic session	Name of the Examining Authority
302 EC	ANDHRA PRADESH	100	Extension upto	The Registrar
Item No.22	32-902/2016-PCI		2020-2021	Acharya Nagarjuna
	Acharya Nagarjuna			University,
Degree	University, College of			Nagarjuna Nagar,
	Pharmaceutical Sciences,			Guntur – 522510.
IR No.5th	Nagarjuna Nagar			
(December,	Gunturr (Dt.) – 522 510.			
2018)				

<u>**02.302.023**</u>: Consideration of change of Examining Authority in respect of B.Pharm. course conducted at Aditya Pharmacy College, Aditya Nagar, Surampalem; A.D.B. Road, Peddapuram, East Godavari District – 533 437 (A.P) from 2013-2014 academic session.

From	То
The Registrar	The Registrar
Andhra University, Waltair,	Jawaharlal Nehru
Visakhapatnam - 530 003.	Technological University,
	Kakinada – 533 003.
	w.e.f. 2013-2014

(32-373/2018-PCI)

- 23.1 The latest information on record was placed.
- 23.2 It was decided to approve the change of Examining Authority in respect of B.Pharm course as per following details -

From	То
The Registrar	The Registrar
Andhra University, Waltair,	Jawaharlal Nehru
Visakhapatnam - 530 003.	Technological University,
_	Kakinada – 533 003.
	w.e.f. 2013-2014

23.3 It was further decided to write to Andhra Pradesh State Pharmacy Council regarding change of Examining Authority in respect of B.Pharm course conducted at Aditya Pharmacy College, Aditya Nagar, Surampalem; A.D.B. Road, Peddapuram, East Godavari District – 533 437 (A.P).

<u>02.302.024</u>: Consideration of change of Examining Authority in respect of B.Pharm course conducted at Aditya College of Pharmacy, Aditya Nagar, Surampalem ADB Road, E.G. Dt.-533437 (A.P) from 2013-2014 academic session.

From	To
The Registrar	The Registrar
Andhra University, Waltair,	Jawaharlal Nehru
Visakhapatnam - 530 003.	Technological University,
	Kakinada – 533 003.
	w.e.f. 2013-2014

(32-627/2016-PCI)

- 24.1 The latest information on record was placed.
- 24.2 It was decided to approve the change of Examining Authority in respect of B.Pharm course as per following details -

From	То
The Registrar	The Registrar
Andhra University, Waltair,	Jawaharlal Nehru
Visakhapatnam - 530 003.	Technological University,
	Kakinada – 533 003.
	w.e.f. 2013-2014

24.3 It was further decided to write to Andhra Pradesh State Pharmacy Council regarding change of Examining Authority in respect of B.Pharm course conducted at Aditya College of Pharmacy, Aditya Nagar, Surampalem ADB Road, E.G. Dt.-533437 (A.P).

<u>02.302.025</u>: Consideration of change of Examining Authority in respect of D.Pharm. course conducted at Lloyd Institute of Management & Technology, Plot No.11, Knowledge Park-II, Greater Noida, Gautam Buddha Nagar – 201 306, U.P.

From	То
The Registrar,	The Secretary,
Dr. APJ Abdul Kalam Technical	Board of Technical Education
University, Sec-11, Jankipuram,	Guru Govind Singh Marg
Vistar Yojna, Lucknow – 226 031.	Bansmandi Chauraha
	Lucknow – 226 001.

(17-2008/2018-PCI)

25.1 The latest information on record was placed.

25.2 It was decided to approve the change of Examining Authority in respect of D.Pharm course as per following details -

From	То
The Registrar,	The Secretary,
Dr. APJ Abdul Kalam Technical	Board of Technical Education
University, Sec-11, Jankipuram,	Guru Govind Singh Marg
Vistar Yojna, Lucknow – 226 031.	Bansmandi Chauraha
	Lucknow – 226 001.

25.3 It was further decided to write to Uttar Pradesh State Pharmacy Council regarding change of Examining Authority in respect of D.Pharm course conducted at Lloyd Institute of Management & Technology, Plot No.11, Knowledge Park-II, Greater Noida, Gautam Buddha Nagar – 201 306, U.P.

<u>02.302.026</u>: * Consideration of the approval of Diploma / Degree / Pharm.D / Pharm.D (Post Baccalaureate) / M.Pharm / B.Pharm (Practice) course and examination in pharmacy at the undermentioned institutions

301 EC Item No. Course IR No.	State/ File No. Name of institutions	For admns. Limited to	Approved Upto Academic Session	Name of the Examining Authority
301 EC Item No.26 Degree	MADHYA PRADESH 32-1165/2018-PCI Oriental College of Pharmacy & Research, Oriental University, Opp. Rawati Gate No.01, Post Aurobindo, Sanwer Road, Jakhya, Indore –453555.	11 27	Regarding Old batches - It was decided to grant approval to the B.Pharm course and examination u/s 12 of the Pharmacy Act, 1948 in respect of following students and academic session as certified by the Examining Authority as one time arrangement without citing a precedence. The list of students is enclosed as Annexure-1. admitted in 2008-2009 admitted in 2012-2013	The Registrar Rajiv Gandhi Proudyogiki Vishwavidyalaya, Airport, Byepass Road,Gandhi Nagar Bhopal - 462 036.

<u>**02.302.027**</u>: Consideration of order dt.3.12.2018 passed by the Hon'ble High Court of Allahabad, Lucknow Bench in respect of following cases:

Case No.	College Name
Misc Single No. 15607/2018	Seth Vishambhar Nath Educational Society
Misc Single No. 20035/2018	Jan Kalyan Aankh Ka Aspatal Samiti
Misc Single No. 18421/2018	Rameshwaram Institute of Tech. & Management
Misc Single No. 18329/2018	Maa Sharda College of Pharmacy
Misc Single No. 19139/2018	R.K. Pharmacy College
Misc Single No. 19361/2018	Kamla Nehru Institute of Management & Technology
Misc Single No. 19439/2018	Faujdar College of Pharmacy
Misc Single No. 19444/2018	BRD Pharmacy Medical Institute
Misc Single No. 19663/2018	Babu Yugraj Singh Sewa Sansthan
Misc Single No. 19671/2018	Shiv Sai Bahuudeshiya Shiksha Prachar Prasar Samiti
Misc Single No. 19877/2018	Shanti Foundation, Gorakhpur
Misc Single No. 19898/2018	Pahalwan Gurudeen College of Science & Technology
Misc Single No. 20159/2018	Mesco Institute of Pharmacy
Misc Single No. 20314/2018	Rahul Sanskrityayan Jan Peeth, Azamgarh
Misc Single No. 20366/2018	Rajiv Academy for Pharmacy, Mathura
Misc Single No. 20441/2018	M.C.S. College of Science & Technology
Misc Single No. 20442/2018	Doodhnath College of Pharmacy
Misc Single No. 20539/2018	Brahmanand Group of Institutions
Misc Single No. 20545/2018	Goel Institute of Pharmacy and Sciences
Misc Single No. 20592/2018	R.K. College of Pharmacy
Misc Single No. 20662/2018	Ajeet Kumar Singh Jan Kalyankari Trust
Misc Single No. 20842/2018	Abhishek Pharmacy College
Misc Single No. 21501/2018	J.B.S. Institute of Pharmacy, Barabanki
Misc Single No. 21750/2018	Pt. Nagina Smarak Sewa Trust, Azamgarh
Misc Single No. 22118/2018	Dharamveer Singh Rajput Memorial College of Pharmacy
Misc Single No. 22564/2018	Shri Satyapal Singh Memorial Pharmacy College
Misc Single No. 22890/2018	Panchsidha Pharmacy College, Pratapgarh
Misc Single No. 22891/2018	Shri Rajinder Singh College of Pharmacy
Misc Single No. 23107/2018	Ch. Charan Singh College of Pharmacy
Misc Single No. 23647/2018	Rajkiran College of Pharmacy, Moradabad

(17-46(250)Seth Vishambhar/2018(A)-PCI)

27.1 The latest information on record was placed.

27.2 It was decided to -

1. honour the order dt.3.12.2018 passed by Hon'ble Allahabad High Court (Lucknow Bench)

- 2. instruct the institutions covered in the judgement to apply to PCI as and when the PCI portal opens for online submission of the application for 2019-2020 further asking the institution that in pursuance of judgement dt.3.12.2018 passed by the Hon'ble Court, the institutions after submission of online application to PCI, may submit the following information to PCI with regard to the students already admitted
 - i) details of students (undergoing the course / pass out) in Council's prescribed proforma duly attested by the Principal / Management and Examining Authority.
 - ii) pass certificates of students duly attested by the Examining Authority and Principal / Management. (if applicable)
 - iii) duly attested affidavit on court paper from Principal / Management in respect of unapproved batch to the effect that he/she himself/herself has personally verified all the details in respect of each students i.e.
 - a) Name of the Student
 - b) Father's Name
 - c) Year of admission to the course
 - d) University Registration No.
 - e) Whether the students has actually passed the said course.
 - f) Passing certificate is genuine etc.
 - g) If any information is found false at a later date, the Principal will be liable for action as per the law of the country.
- 3. inform the Ministry about court judgement dt.3.12.2018.
- 27.3 It was further decided to take action in anticipation of approval of the minutes from the Hon'ble President.
- <u>**02.302.028**</u>: Consideration of change of Examining Authority in respect of B.Pharm course conducted at Pharmacy College, Saifai, U.P. University of Medical Sciences, Saifai, Etawah 206 130 (UP)

From	То
The Registrar	The Registrar,
Dr.A.P.J. Abdul Kalam Technical	Uttar Pradesh University of Medical
University Institute of Engineering &	Sciences, Saifai, Etawah – 206 130
Technology Campus Sitapur Road,	(Uttar Pradesh)
Lucknow – 226 021.	w.e.f. 2017-2018

(32-1264/2018-PCI)

- 28.1 The latest information on record was placed.
- 28.2 It was decided to approve the change of Examining Authority in respect of B.Pharm course as per following details -

From	To
The Registrar	The Registrar,
Dr.A.P.J. Abdul Kalam Technical	Uttar Pradesh University of
University Institute of Engineering	Medical Sciences, Saifai,
& Technology Campus	Etawah – 206 130
Sitapur Road,	(Uttar Pradesh)
Lucknow – 226 021.	w.e.f. 2017-2018

- 28.3 It was further decided to write to Uttar Pradesh State Pharmacy Council regarding change of Examining Authority in respect of B.Pharm course conducted at Pharmacy College, Saifai, U.P. University of Medical Sciences, Saifai, Etawah 206 130 (UP).
- <u>**02.302.029**</u>: * Consideration of the approval of Diploma / Degree / Pharm.D / Pharm.D (Post Baccalaureate) / M.Pharm / B.Pharm (Practice) course and examination in pharmacy at the undermentioned institutions

302 EC Item No. Course IR No.	State/ File No. Name of institutions	For admns. Limited to	Approved for conduct of course/ u/s 12 / extension upto academic session	Name of the Examining Authority
302 EC Item No.29	MAHARASHTRA 17-1783/2017-PCI	60	For 2017-2018 & 2018-2019 for	The Secretary Maharashtra State Board
10011110025	Agnihotri College of		conduct of 1 st & 2 nd	of Technical Education
Diploma	Pharmacy, Bapuji Wadi,		year	Govt. Polytechnic
IR No.1st Surprise (Dec., 2017)	Sindi (Meghe), Wardha.		Allow 60 admissions for 2018-2019 in 1st year	Building, III Floor, 49, Kherwadi, Ali Yawar Jung Marg, Bandra (E), Mumbai – 400 051.

Other decision (17-1783/2017-PCI)

- The latest information on record including institution's request was placed and considered.
- Regarding D.Pharm course -
 - 1. It was noted that 50 students were admitted in D.Pharm 1st year in 2017-2018 academic session.
 - 2. It was further decided that
 - a) above approval is subject to submission of consent of affiliation of Examining Authority for starting of the above pharmacy course(s) before making admission.
 - b) no admission shall be made without submission of consent of affiliation of Examining Authority to PCI.
 - c) in case the consent of affiliation of Examining Authority is not obtained and submitted to PCI before making admissions, the above approval granted by the PCI shall be deemed to be withdrawn and consequences thereof shall rest on the institution and the PCI in no way shall be responsible for the same.
 - 3. The earlier decision of the Council was reviewed and above approval was granted based on information on record.

<u>02.302.037:</u> Extension of approval of B.Pharm (Practice) by Vikas Institute of Pharmaceutical Sciences, Nidigatla Road, Opposite Airport, Rajahmundry – 533 102, East Godavari Dt., Andhra Pradesh.

(70-556/2016-PCI)

- 37.1 It was directly taken up.
- 37.2 The request dt.19.12.2018 received from the institution was directly considered.
- 37.3 It was noted that 100 CC (Nov., 2016) granted approval for 2016-2017 for conduct of 1st year for B.Pharm (Practice) course but the course was not started. Now the institution is seeking approval for 2017-2018 and 2018-2019.
- 37.4 In view of above, it was decided to seek the following information from institution in line with the decision of 104 CC (Aug., 2018) under Item No.389 -
 - 1. Standard Inspection Form (SIF)
 - 2. Staff Declaration Form (SDF) for teaching staff.
 - 3. Information in 'Summary of Findings' format.

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am;dic;pk/02.302/hd-6