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# PHARMACY COUNCIL OF INDIA

(Constituted under the Pharmacy Act, 1948)

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Ref.No.14-56/2019(A)-PCI | 1673  
14-382/2019-PCI

Date : 9.7.2020

**Sub: Guidelines for Pharmacy Institutions approved by the Pharmacy Council of India with regard to academic programs and start of the next academic session.**

**Ref: Council's advisory No.14-56/2019-PCI(A) dt.9.4.2020.**

Sir/Madam

1. The educational institutions through the various orders of Government of India are required to remain closed till 31st July, 2020 except for the conduct of final year / semester examinations. The institutions are expected to follow the guidelines given by the Government of India / State Governments / District authorities from time to time.
2. The institutions are advised to continue the academic teaching through online mode and engage the students and complete all the academic requirements as may be prescribed in the statutory Regulations for various Pharmacy courses.
3. The institutions are required to submit the details of the online teaching imparted to the students. The details are required to be submitted on the PCI's institutional dashboard and shall include -
  - a) Attendance and curriculum completion data of each of the courses/subjects along with student's feedback duly signed by the teacher individually and certified by the principal.
  - b) Evidence of various online platforms used with license details in the name of the institution or the faculty engaged in the teaching.
  - c) The evidence of some of the classes taken online as screen shots or short videos.
  - d) Details of learning management systems used if any.

4. Beside the academic details mentioned above, the institution shall also submit the following details on the PCI's institutional dashboard:
  - a) Bank statements of salary paid to the teaching staff during the months of January to June 2020 and continue adding every month thereafter on their dashboard.
  - b) Month wise details of the teaching staff on institution's rolls. If any of the staff has resigned or has been terminated, the details of the same need to be provided giving proper justification along with evidence of the staff appointed in the vacancy so created.
  - c) The faculty on rolls shall be as required by the Regulations for the various approved academic programs conducted by them.
5. The institutions that have been accorded approval for making admissions for the academic year 2020-21 will be required to submit evidence of their "e-learning" readiness before they progress with the admissions. The details of the IT infrastructure that the institutions are required to additionally have besides already mentioned in the Regulations, Schemes, Guidelines, SIF etc will be communicated separately and the institutions are required to submit their compliance for the same.
6. All the documents submitted shall be duly signed on each page by the principal and he/she will be responsible for the same. If found false or not factual, action as provided in the various Regulations will be initiated against the institution and the principal.
7. If the information submitted by the institution reveals that the institution no longer complies with the prescribed Regulations under the Pharmacy Act 1948, for conducting the various programs, the approval so granted by the PCI to the institution will be withdrawn without any notice.
8. Before the starting of the academic year 2020-21, the institution shall submit the plans / details of restarting classes whenever permissible and such details shall reveal the safety measures put in place by the institution for the staff and students as to how it will manage the sanitisation of the campus, the social distancing in classrooms and laboratories, transportation facilities following the principles of social distancing and also the practice of personal hygiene and sanitisation.

9. The institutions that have completed their curriculum for the intermediate years / semesters (other than final year) may permit the students to progress to the next year / semester and commence the classes as may be required by the academic year of the Examining Authority / University and continue with the online teaching of the students until the situation improves and permit the students to return to the classes or as may be notified by the Government of India/Examining Authorities/ Universities/ District authorities etc., in this regard.
10. **One-time measure and not to be cited as precedence:** The above provisions shall be applicable only for the current academic session 2020-21 or till further orders from the Government of India, as a one-time measure and shall not form a precedence.

Yours faithfully

  

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**(ARCHNA MUDGAL)**  
**Registrar-cum-Secretary**